

INFORMATION BULLETIN

WELFARE-TO-WORK

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TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
WELFARE-TO-WORK 15 PERCENT SUBGRANTEES
DOL WELFARE-TO-WORK 25 PERCENT SUBGRANTEES
COUNTY WELFARE DIRECTORS
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES STAFF
EDD EXECUTIVE STAFF
WORKFORCE DEVELOPMENT BRANCH STAFF

SUBJECT: JTA SYSTEM VERSION 3.23.0 RELEASE

The purpose of this information bulletin is to inform you that the Job Training Partnership Division (JTPD) will release the Job Training Automation (JTA) system Version 3.23.0 on the weekend of November 19, 1999. The JTA system software will be available beginning Monday, November 22, 1999. A detailed description of the software changes is attached.

NOTE TO TIMESHARE SERVICE DELIVERY AREAS (SDA): This release will be installed over the weekend. Please do not access your system from Friday, November 19, 1999, at 6 p.m. through Monday, November 22, 1999, at 8 a.m.

NOTE TO STANDALONE JTA SYSTEM USERS: The release files can be accessed from the Shasta County Private Industry Council's server site on Monday, November 29, 1999. (The normal Wednesday availability is postponed to Monday because of the Thanksgiving holiday.) Release 3.22.0 must be installed prior to the installation of this release.

There is a change to the Welfare-to-Work Individual Participant Data program (XWPD). We are asking that the XWPD that is due on November 20 be run and transmitted using the new release. This should prevent a duplication of work by the SDA staff. Several new print capabilities have been added to the Welfare-to-Work module.

Should you have any questions regarding this JTA system release, please call the JTA Help Desk at (916) 653-0202.

/S/ BILL BURKE
Assistant Deputy Director

Attachment

JOB TRAINING PARTNERSHIP ACT (JTPA) RELEASE NOTES SERVICE DELIVERY AREA (SDA) RELEASE 3.23.0

JTPA Module

Programs modified:

Log # 4862 (RBPS) Run Batch or Shell Script

This program has been modified to fix the Report Cleanup option. Expired reports will be removed as part of the batch process or can be done manually by selecting this option from the RBPS screen.

Canned Reports

The *veterans.ace* report has been modified to include information about 90-day follow-ups. This report collects data for grant codes 372, 373, 594, and 599.

A new report, *veterans2.ace*, is added to the canned report menu for use by those grantees that administer Title IV-C (Veterans) programs. This report is essentially the same as the *veterans.ace* but collects data for grant codes 374 and 546.

Welfare-to-Work Module

Programs added:

Log # 4832 (PMAR) Print WtW Monthly Activity Record

This program will allow JTA users to print out a Monthly Activity Record once the form has been completed. The report can be run by grant or agency, with the option of entering grant code(s), agency code(s), or case number(s). In addition, the report can be run either for those who have activity records or for those who are enrolled but do not yet have an activity record.

This report is included on the Welfare-to-Work Reports Menu (MWRP). It can be created, viewed, and printed in the same manner as all other JTA reports.

Log # 4823 (POWER) Print WtW Employment Records

This program will allow JTA users to print out an Employment Record once the form has been completed. Once the WtW case number is entered on the option screen, all employment records associated with the case are retrieved for the report.

This form is included on the Welfare-to-Work Reports Menu (MWRP). It can be created, viewed, and printed in the same manner as all other JTA reports.

Log # 4826 (PWBG) Print WtW Base Wage Information

This program will allow both SDA and State JTA users to print out the Base Wage information for Welfare-to-Work. The SDAs may sort details on this report by grant code, agency code or case number. Details at the case level or summary level are available.

This form is included on the Welfare-to-Work Reports Menu (MWRP). It can be created, viewed, and printed in the same manner as all other JTA reports.

Log # 4827 (PWFI) Print WtW Individual Follow-Up Results

This program will allow both SDA and State JTA users to print out UC Berkeley follow-up results for Welfare-to-Work at the individual case level. The SDAs may sort details on this report by grant code, agency code, and case number.

This form is included on the Welfare-to-Work Reports Menu (MWRP). It can be created, viewed, and printed in the same manner as all other JTA reports.

Log # 4828 (PWFS) Print WtW Summary Follow-Up Results

This program will allow both SDA and State JTA users to print out UC Berkeley follow-up results for Welfare-to-Work at the summary level. The SDAs may sort details on this report by grant code and report date.

This form is included on the Welfare-to-Work Reports Menu (MWRP). It can be created, viewed, and printed in the same manner as all other JTA reports.

Programs modified:

Log # 4833 (PWPR) Print WtW Participant Report

This program is modified to include agency code as a field that will accept conditional operators. When running this report, JTA users may now limit the report to one or more agency codes. Using this option means that all Welfare-to-Work records that contain the agency code(s) selected will be included on the report.

The PWPR will not transmit to the State if this option is selected.

Log # 4851, 4859 (XWPD) Extract WtW Participant Data

This program was modified to display a message that indicates when the file is transferred successfully. In addition, this program will collect data cumulatively for all clients who have a "date first participant served" for any date that is less than the end date entered on the report option screen.

Scripts

Five scripts will be run to insert the PMAR, PWER, PWBG, PWFI, and PWFX information into the mne_info, access_lvl_info, and menu_info tables.

A script will be run to delete grant code 275 from any participant tables. This grant code is for tracking expenditures. Any components that were incorrectly associated with grant code 275 will be changed to grant code 270 with this script.